



# Internal rules

The buildings of Antwerp Expo are the property of Easyfairs Belgium NV. In that capacity, Easyfairs Belgium NV has drawn up these internal rules for visitors. These internal rules (hereinafter referred to as the “rules”) apply to the organisation and the site of Antwerp Expo in the broadest sense of the term and cover all the buildings and associated infrastructures (including the car parking if applicable).

By entering Antwerp Expo, each visitor is deemed to have read the rules, accepted their terms and undertakes to abide by them. These rules may also be consulted on the site [www.antwerpexpo.be/FAQ](http://www.antwerpexpo.be/FAQ)

Easyfairs Belgium NV makes the spaces, halls and/or outdoor areas of Antwerp Expo available to anyone by means of a contract. Additional rules may therefore be added in respect of a specific area or hall and/or for the specific activities taking place there. Those additional rules cannot under any circumstances override these internal rules.

## 1. Access

The principle of due care and attention applies to any person accessing the Antwerp Expo site. Anyone who causes injury to persons or damage to property, equipment and/or buildings of or entrusted to Antwerp Expo will therefore be held liable for it.

Anyone who arrives on the Antwerp Expo site for professional reasons (but not for assembly/dismantling or visiting an exhibition or an event) must report to reception. Further measures will then be stipulated by his/her contact.

Access may be and will be denied to persons who are manifestly:

- under the influence of alcohol;
- under the influence of drugs or related products and/or stimulants;
- display offensive behaviour; disrupt public order;
- display provocative behaviour; incite hatred, violence, racism, ...
- are subject to an admission ban issued by Easyfairs Belgium NV and/or the judicial authorities;
- do not comply with the directives and other terms of the rules.

## 2. Video surveillance

Any person accessing the Antwerp Expo site may be filmed and the images may be recorded and stored. Recording and storage are carried out within the framework of the law and only with a view to upholding order and security on the Antwerp Expo site. Any request for images by the persons concerned must be sent to [infocctv@easyfairs.com](mailto:infocctv@easyfairs.com)



### 3. Halls and outbuildings

The smoking ban (including electronic cigarettes) applies to all persons in the halls and outbuildings. It is also prohibited:

- to overfly the Antwerp Expo site with drones of any kind without the express permission;
- to take photos and/or make video and/or audio recordings without the express permission of Antwerp Expo;
- to cause injury to persons or damage to property, equipment and/or buildings of or entrusted to Antwerp Expo;
- to enter or be in premises where public access is not authorised, unless a professional activity requires it;
- to obstruct the entrance and evacuation routes around the emergency exits, firefighting equipment and on stairs and staircases;
- to jeopardise the safety of other visitors and the public and/or disrupt public order.

### 4. Parking and other open spaces

Parking on the Antwerp Expo site is limited to the spaces provided for that purpose. No vehicle (and/or trailer) may be left in a place not intended for that purpose. Any infringement may lead to the removal of the vehicle and/or trailer in question. The associated costs will be payable entirely by the offender. Bicycles must be parked in the places where the necessary infrastructures are provided. Antwerp Expo cannot be held liable under any circumstances for damage and/or theft. All activities involving a naked flame, fire and/or a heat source must have obtained a fire permit before work starts.

### 5. Promotional activities

It is prohibited to engage in any commercial activity outside the halls and on the car parks of Antwerp Expo; or to distribute flyers or other promotional materials, affix posters, etc. without the express permission of Antwerp Expo and the organiser of the event being held at the time.

### 6. Obstructions

Objects and goods which obstruct passageways and/or block access to emergency exits, firefighting equipment and aisles may be moved by Antwerp Expo (or at its request) at their owner's expense.

### 7. Animals

Animals are prohibited in the halls and on the site of Antwerp Expo. Each organiser is free to decide whether or not it adheres to this point of the internal rules for its event or show; however, the organiser must always abide by the prevailing legislation. Further information may be obtained from the organiser concerned.

### 8. Exceptions

Only Antwerp Expo may decide on measures to be taken in situations not foreseen in these rules.